

SCHOOL DISTRICT OF CLAY COUNTY



David Owens
Superintendent of Schools

Business Affairs Division
900 Walnut Street
Green Cove Springs, FL 32043

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BOARD MEMBERS

Carol Vallencourt
District 1
Carol Studdard
District 2
Charles Van Zant, Jr.
District 3
Wayne Bolla
District 4
Lisa Graham
District 5

TO: David L. Owens, Superintendent of Schools

FROM: Dr. George F. Copeland, Assistant Superintendent for Business Affairs

DATE: May, 2006

SUBJECT: Internal Funds Auditors for FY 2006

It is time to appoint the accounting firms to perform the annual audits of the internal funds. We contacted seven firms and asked that they provide us with their proposals for the 2005-2006 audits. All of the seven firms responded that they would be interested in performing the audits under the guidelines we have established.

We are recommending that these seven firms be contracted to perform the following internal funds audits:

Emily C. Helms, CPA

- Middleburg Elementary School
- Tynes Elementary School
- Clay Hill Elementary School
- Lakeside Junior High School
- RideOut Elementary School

Adams & Harper, PA

- Fleming Island Elementary School
- Bannerman Learning Center
- Clay High School
- Adult Community Education
- Ridgeview High School

Shirley W. Hatcher, CPA

- Grove Park Elementary School
- Ridgeview Elementary School
- Argyle Elementary School
- Thunderbolt Elementary School
- Montclair Elementary School

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DuVal & Company, CPA's, PA

- Lakeside Elementary School
- Doctor's Inlet Elementary School
- Swimming Pen Creek Elementary School
- Fleming Island High School
- Green Cove Springs Junior High School

Conner, Hubbard & Company, PA

- Middleburg High School
- Charles E. Bennett Elementary School
- Orange Park Junior High School
- Orange Park Elementary School
- S. Bryan Jennings Elementary School

Douglas, Douglas & Farnsworth

- W. E. Cherry Elementary School
- Orange Park High School
- R. M. Paterson Elementary School
- Wilkinson Junior High School
- Wilkinson Elementary School

Davis, Monk & Co.

- McRae Elementary School
- Keystone Heights Elementary School
- Keystone Heights Jr/Sr. High
- Lake Asbury Elementary School
- Lake Asbury Junior High School